

Odyssey Charter School K-7 Grade Program

Mr. Barczyszyn's Program Expectations

Communication:

Mr. Barczyszyn

Email Address jbarczyszyn@odysseyk12.org (any time)

Cell Phone **292-4408** (8AM – 3 PM Monday through Friday)

School

2251 S. Jones Blvd.

Las Vegas, NV 89146

257-0578

www.odysseyk12.org

Attendance/Missed/Cancelled Visit Procedures:

Unless an emergency situation arises, visits should be completed each week at the regularly scheduled time. If you must cancel, advise me immediately or in advance when possible. You can reach me at my email address jbarczyszyn@odysseyk12.org or via **cell phone 292-4408**. You also have the option to call the school office (**257-0578**) if you cannot reach me, but this should be done only after you have e-mailed and/or called me. (Please cancel if there is any illness in your home that would ordinarily keep your child from school.)

If you miss a visit, you and your child must make contact with me during the *same* week so that the visit can be rescheduled. If rescheduling is absolutely not possible, we must have communication by e-mail and phone to discuss the work assigned for the new week. Distance education laws mandate that a lack of communication with me will result in grades of zero and zero attendance (five absences) for the week.

A parent must provide a written note explaining the reason for an absence that is not rescheduled or made up using some other means. **I MUST receive the written note within THREE school days following the absence. The note can be handwritten, emailed, or faxed to the teacher. The note must also include the first and last name of the student, grade, and the dates that the student was absent.** If a note is not received within three school days following the absence, the absence is unapproved and considered truancy. NRS 392.130

Grading Policy/Assessment Measures:

A	(4.0)	90-100%	EXCELLENT
B	(3.0)	80-89%	ABOVE AVERAGE
C	(2.0)	70-79%	AVERAGE
D	(1.0)	60-69%	BELOW AVERAGE
F	(0.0)	0 – 59%	FAILURE
E	85-100%		EXCELLENT
S	70-84%		SATISFACTORY
N	0-69%		NEEDS IMPROVEMENT

Missed Work/Late Work/Make-up Work:

All work must be completed the week it is assigned. If the student is sick and unable to complete some assignments for the week, they will be required to complete them before the next visit. This will not take the place of the new work assigned for the next week. It is the student's responsibility to take the extra time and effort needed to make up the missed work. Late work will drop on letter grade.

Reading Program:

Reading builds fluency, vocabulary and comprehension.

You are required to read daily for a minimum amount of time and complete a reading summary. Your summary should be a paragraph, which include information about what you read, your opinion, story elements (setting, characters, plot), and a prediction of what might happen next. The student should also record the number of pages read or chapters read.

Sight words are words a reader recognizes immediately upon seeing them. Each week you will be assigned a set of sight words to practice. Learning the words can improve student achievement in reading and will help build familiarity with writing and spelling.

Each month you are required to complete a book report, except August, December and June. There are three formats to use for book reports: written, oral, and creative. You must use each format twice. Books used for book reports must be approved by the teacher and selected from a different genre each month. The genres are biography, fiction, non-fiction, fantasy, mystery, historical fiction, realistic fiction, and poetry.

Writing Program:

Writing is an important communication skill. In addition to book reports, there will be other writing assignments throughout the year. We will work on learning and using the Writing Traits, using the 5 steps to the writing process, writing complete sentences, and paragraph structure. You will also learn how to use and score your writing using a rubric. Writing across the curriculum occurs regularly in the Odyssey program.

Suggested Student Schedule:

All students must create a weekly schedule to manage their time and required course work. **Research proves that students achieve more and perform better when in structured, daily routine.** A copy of the schedule should be highly visible in the student's work environment. The weekly schedule should permit the student to complete all assigned work.

Parent Responsibilities:

- **Enter all time spent in True North Logic *daily*.**
- A parent or responsible adult must be available and actively participate in guiding the student with their assignments.
- A parent or responsible adult must be present and an active participant at each teacher visit.
- Check and grade work completed during the week and have ready before the visit.
- Verify all assignments have been completed and are organized by subject in the student's notebook.
- Give a spelling test by orally saying the words and having the student write them down on paper. Score the test after the student completes it.
- When a student has difficulty understanding a concept, performs less than 80% on a learning activity, worksheets or quiz, sit down with them and redo the assignment with them.

Required Testing:

- Because Odyssey Charter School is a public school, testing is a **requirement** for each student.
- You will be contacted several times prior to the testing and may be offered a choice of time and day. Confirmations will be sent.
- You will be responsible for your child's transportation to and from the testing facility.
- **These tests are not optional. Law requires that all students must participate in these tests!**

Other:

Monthly group meetings are MANDATORY. I will let you know in advance as to where and when these meetings will take place. It is the parent's responsibility to provide transportation to and from these events. If a child fails to attend a monthly meeting this may result in a grade being lowered or extra assigned work.

~~I have read the above **Program Expectations** and I understand what is~~
I will see that my child does attend the weekly teacher meetings, does the assigned work for this program, and participates in the required state mandated testing.

Parent's Signature

Date

I have read the above **Program Expectations** and I understand what is expected of me.

Student's Signature

Date